

CITY OF JERSEY CITY OFFICE OF THE MUNICIPAL PROSECUTOR

365 Summit Avenue, Suite 219 • Jersey City, New Jersey 07306 t. (201) 209-6755 • f. 201-459-9173 • jcnj.org/prosecutor • prosecutor@jcnj.org

To plea guilty or not guilty in traffic or parking cases by mail, first <u>completely</u> fill out the form on the second page. Please note that you <u>must</u> explain why you feel you have a hardship that prevents you from attending court.

Secondly, mail the form to:

Jersey City Municipal Court Attn.: Plea by mail 365 Summit Ave., Room 208 Jersey City, NJ 07306

Please mail a courtesy copy (marked "courtesy copy" across the top of the page) to:

Jersey City Office of the Municipal Prosecutor 365 Summit Ave., Suite 219 Jersey City, NJ 07306

You may also email the completed form to <u>disputeticket@jcnj.org</u> with a "CC" to <u>prosecutor@jcnj.org</u>

Please note this form *cannot* be used for criminal charges (i.e., state statutes beginning with 2C).

If you are charged with a local ordinance violation (not a state statute) that you wish to dispute, you may email <u>disputeticket@jcnj.org</u> with a "CC" to <u>prosecutor@jcnj.org</u> Please include (1) why you have a hardship and cannot come to court and (2) why you are disputing the violation. The municipal prosecutor will have the discretion on how your inquiry is answered.

COURT I.D.	PREFIX	TICKET / COMPLAINT NO	0.			Municipal Court	
			PIFΔ	RY MAII	(P. 7:12-3 and P.	7:6.3)	
Charge:	PLEA BY MAIL (R. 7:12-3 and R. 7:6-3) Charge: NOTE: This form may only be used to enter a plea for one charge, i.e., one charge per form.						
Please complete all sections of this form and return it to the court by If you fail to return the enclosed							
form by the da	te listed, yo	u may be required to pers	sonally appear	in court to re	solve your case.		
State of New Jersey							
vs. Defendant's Name: vs.							
Defendant's		FIRST		M.I.	Defendant's	LAST	
Address:		070557 4000500			_ Phone #:		
		STREET ADDRESS	>				
		CITY	STATE		ZIP	-	
Section 1. Re		<u> </u>					
I am the d	efendant in	this case and certify that	it would be an	undue hards	hip for me to com	ne to court for the following reason(s):	
			dditional sheets	, if necessary.	You must date and	sign each additional sheet.)	
		nd Plea Instructions					
This form may only be used to plead not guilty or guilty in traffic or parking cases or guilty in non-traffic cases.							
I have been fully informed of my right to a reasonable postponement. I give up my right to have an attorney, to apply for a public defender, and to remain silent. I also give up my right to be present at the trial and to cross-examine any witnesses.							
I understand that if I plead guilty or the judge finds me guilty for an offense, other than parking, a record of the conviction may be							
sent to the New Jersey Motor Vehicle Commission and, if my license was not issued by New Jersey, to the motor vehicle agency of the state that issued my driver's license.							
I understand that the judgment of the court will be sent to me by ordinary mail at the above address and that if I plead guilty or am							
found guilty, I must pay all fines, penalties and costs imposed by the court. If I plead not guilty and I am found guilty or if I disagree with the sentence, I may appeal my case or I may appeal the sentence within 20 days of the date of the decision or sentence. Information on how							
						ry's website at www.njcourtsonline.com.	
If I plead "Not Guilty," the judge will hear the testimony of the complaining witness or other witnesses, review the facts I present							
below in my defense, and decide the case based on the testimony and facts presented. If I plead "Guilty," the judge will consider the facts I present below to explain what happened before imposing any penalty against							
me.	-						
Before determining the penalty, the judge may consider comments from the complaining witness, other witnesses or from the prosecutor.							
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Section 3. Ple		INC CASES ONLY (place	an abaak ana)	FOR N	ON TRAFFIC CA	SES ONLY (places shock):	
		ING CASES ONLY (pleas	•	FOR INC		SES ONLY (please check):	
☐ I plead "Not Guilty" to the above charge			ge	☐ I plead "Guilty" to the above charge			
Ш	plead "Guilt	ty" to the above charge					
I present th	ne following	facts in defense or explar	nation:				
(Continue on the back of this form, or use additional sheets, if necessary. You must date and sign each additional sheet.)							
Section 4. Ce							
I have read and acknowledged the above. I agree and certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are wilfully false, I am subject to punishment.							
ı am awar	re mat it an	ly of the foregoing state	ements made	e by me are	willully raise, I a	am subject to punishment.	
Date				Defendant's Signature			